



# Erasmus+ Programme

**Key Action 1**  
**– Mobility for learners and staff –**  
**Higher Education Student and Staff Mobility**

## **Inter-institutional agreement 2016-2021** **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

### **A. Information about higher education institutions**

<b>Name of the institution</b> <b>(and department, where relevant)</b>	<b>Erasmus code</b>	<b>Contact details</b> <b>(email, phone)</b>	<b>Website</b> <b>(eg. of the course catalogue)</b>
Åbo Akademi University	SF TURKU02	<b>Academic contact:</b> Prof. Patrik Jern, <a href="mailto:Patrick.Jern@abo.fi">Patrick.Jern@abo.fi</a>  <b>Institutional coordinator:</b> Ms Harriet Klåvus, Head of International Affairs, Tavastgatan 13, FIN-20500 Åbo, Finland  Phone +358 2 215 4510, e-mail: <a href="mailto:harriet.klavus@abo.fi">harriet.klavus@abo.fi</a>	<a href="http://www.abo.fi/exchange">http://www.abo.fi/exchange</a>
University of Würzburg	D WURZBUR01	<b>Academic Contact:</b> PD Dr. Wolfgang LENHARD Lehrstuhl Psychology IV, Wittelsbacherplatz 2, 97074 Würzburg, Germany Tel: +49 931 31-89791 Fax: +49 931 31 82733 E-mail: <a href="mailto:erasmus@psychologie.uni-wuerzburg.de">erasmus@psychologie.uni-wuerzburg.de</a>  <b>Institutional Coordinator:</b> Mr. Florian EVENBYE International Office, Sanderring 2, 97070 Würzburg, Germany; Tel. +49 931 318 4053, Fax +49 931 318 2603; E-mail: <a href="mailto:international@uni-wuerzburg">international@uni-wuerzburg</a>	General University Page: <a href="http://uni-wuerzburg.de">Uni-wuerzburg.de</a>  For exchange Students: <a href="http://International.uni-wuerzburg.de">International.uni-wuerzburg.de</a>  Course Catalogue: <a href="http://uni-wuerzburg.de/fuer/studierende/vorlesungsverzeichnis">uni-wuerzburg.de/fuer/studierende/vorlesungsverzeichnis</a>

## B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of November in the preceding academic year.

<b>FROM</b> [Erasmus code of the sending institution]	<b>TO</b> [Erasmus code of the receiving institution]	<i>Subject area code</i> * [ISCED]	<i>Subject area name</i> *	<i>Study cycle</i> [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] *	<b>Number of student mobility periods</b>	
					Student Mobility for Studies	<i>Student Mobility for Traineeships</i> *
					[total number of months of the study periods or average duration*]	
SF TURKU02	D WURZBUR01	0313	Psychology	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2x10 months (=20 total)	No/only by individual agreement
D WURZBUR01	SF TURKU02	0313	Psychology	1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>	2x10 months (=20 total)	

<b>FROM</b> [Erasmus code of the sending institution]	<b>TO</b> [Erasmus code of the receiving institution]	<i>Subject area code</i> * [ISCED]	<i>Subject area name</i> *	<b>Number of staff mobility periods</b>	
				Staff Mobility for Teaching	<i>Staff Mobility for Training</i> *
				[total number of days of teaching periods or average duration*]	
SF TURKU02	D WURZBUR01	0313	Psychology	Min 2 days	Min 2 days
D WURZBUR01	SF TURKU02	0313	Psychology	Min 2 days	Min 2 days

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
D WURZBUR01	0313	German	English	If ECTS-Points are needed, a minimum of B1 is recommended.  No certificate required for admission	German OR English: B2 recommended.
SF TURKU02	0313	Swedish	English	B2	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [*Links provided on the first page*].

### D. Additional requirements

**University of Würzburg:** Preparatory classes are offered in many fields of study before the terms starts. Exchange students are welcome and participation is recommended.

A tutor program is offered for all international students for having a better start with all practical issues like opening a bank account, registrations procedures etc. ;  
[international.uni-wuerzburg.de/en/studium\\_in\\_wuerzburg/tutoren](http://international.uni-wuerzburg.de/en/studium_in_wuerzburg/tutoren)

Language courses: International students with knowledge of B2 German or less are asked to participate in the intensive courses before their studies in Würzburg start. The courses are free of charge and are offered four weeks in September and March.

The University of Würzburg welcomes students and staff with disabilities and provides an information and assistance center. Learn more at [www.behindertenbeauftragter.uni-wuerzburg.de/kis/](http://www.behindertenbeauftragter.uni-wuerzburg.de/kis/), Contact person: Mrs Sandra Ohlenforst, Universität Würzburg, KIS, Am Hubland, 97070 Würzburg. Tel.: 0931/31-84052, Email: [kis@uni-wuerzburg.de](mailto:kis@uni-wuerzburg.de)

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
D WURZBUR01	15 <sup>th</sup> June, later nominations can be accepted	15 <sup>th</sup> January, later nominations can be accepted
SF TURKU02	Application deadline 30.4	Deadline 15.10

2. **University of Würzburg:** After having received the paper application (printed online application) the letter of admission will be send within a max. of six weeks.

**Åbo Akademi University:** After the application deadline the letter of admission will be send within about six weeks.

3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

*A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.*

## F. Information

### 1. Grading systems of the institutions

#### **University of Würzburg:**

Student performances are graded individually and not on a statistical basis. In general, the University of Würzburg uses the grading system charted below. Alternatively, departments may evaluate student performance by using the "pass" / "fail" distinction. For details please visit our webpage [www.uni-wuerzburg.de/fileadmin/32020000/Ordnungen/ASPO-20110711-aes2-Netz-kon.pdf](http://www.uni-wuerzburg.de/fileadmin/32020000/Ordnungen/ASPO-20110711-aes2-Netz-kon.pdf)

Please note that the faculty of law uses a 1-18 grade system in case students want to take courses at that faculty.

<b>Würzburg Grade</b>	<b>ECTS Grade</b>
<b>1,0-1,5</b>	<b>A</b> "excellent"
<b>1,6-2,0</b>	<b>B</b> "very good"
<b>2,1-3,0</b>	<b>C</b> "good"
<b>3,1-3,5</b>	<b>D</b> "satisfactory"
<b>3,6-4,0</b>	<b>E</b> "sufficient"
<b>4,1-5,0</b>	<b>F</b> "failed"

## **2. Visa**

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
D WURZBUR01	Incoming students family names A-L: Ms. Nicole SCHMITT – Email: <a href="mailto:nicole.schmitt@uni-wuerzburg.de">nicole.schmitt@uni-wuerzburg.de</a> – Tel.: +49 931 318 2804  Incoming students family names M-Z: Ms. Angela FENSKE – Email: <a href="mailto:angela.fenske@uni-wuerzburg.de">angela.fenske@uni-wuerzburg.de</a> – Tel.: +49 931 318 8604	International.uni-wuerzburg.de
SF TURKU02	international@abo.fi	<a href="http://www.abo.fi/exchange">http://www.abo.fi/exchange</a>

## **3. Insurance**

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Institution</b> [Erasmus code]	<b>Contact details</b> (email, phone)	<b>Website for information</b>
D WURZBUR01	Incoming students family names A-L: Ms. Nicole SCHMITT – Email: <a href="mailto:nicole.schmitt@uni-wuerzburg.de">nicole.schmitt@uni-wuerzburg.de</a> – Tel.: +49 931 318 2804  Incoming students family names M-Z: Ms. Angela FENSKE – Email: <a href="mailto:angela.fenske@uni-wuerzburg.de">angela.fenske@uni-wuerzburg.de</a> – Tel.: +49 931 318 8604	International.uni-wuerzburg.de

SF TURKU02	international@abo.fi	<a href="http://www.abo.fi/exchange">http://www.abo.fi/exchange</a>
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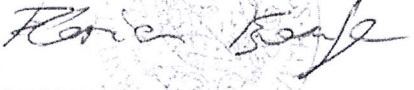



#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
D WURZBUR01	Incoming students family names A-L: Ms. Nicole SCHMITT – Email: <a href="mailto:nicole.schmitt@uni-wuerzburg.de">nicole.schmitt@uni-wuerzburg.de</a> – Tel.: +49 931 318 2804  Incoming students family names M-Z: Ms. Angela FENSKE – Email: <a href="mailto:angela.fenske@uni-wuerzburg.de">angela.fenske@uni-wuerzburg.de</a> – Tel.: +49 931 318 8604	International.uni-wuerzburg.de  Please apply for housing as soon as possible. Housing in a student residence is guaranteed until 15 <sup>th</sup> June for winter term and 15 <sup>th</sup> January for summer term. Students should apply without waiting for the acceptance letter of the University
SF TURKU02	international@abo.fi	<a href="http://www.abo.fi/exchange">http://www.abo.fi/exchange</a>

#### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>1</sup>
D WURZBUR01	<b>Institutional Coordinator:</b> Mr. Florian EVENBYE International Office, Sanderring 2, 97070 Würzburg, Germany; Tel. +49 931 318 4053, Fax +49 931 318 2603; E-mail: <a href="mailto:international@uni-wuerzburg">international@uni-wuerzburg</a>	February 1 <sup>st</sup> , 2016	 
SF TURKU02	Harriet Klävus  Head of International Affairs	1.2.2016	 

<sup>1</sup> Scanned signatures are accepted